



## **DOLPHIN ROWING CLUB INCIDENT REPORT FORM**

### **Contact Details**

**Name of person completing the report**

**Contact Number:**

**Email address:** (primary person involved)

**Your role at the club:**

**Date of incident:**

**Time of incident:**

+++++

### **Incident Summary**

**Brief description of the incident:**



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**Boat type:** (e.g. single/coxed quad)

**Location of incident:**

**Weather conditions:**

**Tide state:**

  
Coming in  
Going out  
Don't know

**Tide flow:**

  
High  
Low  
Medium

**Experience of crew:**

**Experience of cox:**



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**Other clubs/boats/members of the public involved:** (include contact details if possible/needed)

**Incident type:**

**Full description of incident and steps taken at the time:**

**\*Please enclose any relevant photos/files if available**



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### **For Official Use only**

<b>Incident reported to Safety Officer</b>	<b>Y/N</b>
<b>Recorded in Dolphin Club Incident Register</b>	<b>Y/N</b>
<b>Incident reported to Club Captain</b>	<b>Y/N</b>
<b>Reviewed by Club Committee:</b>	<b>Y/N</b>

**Measures to reduce or avoid recurrence of such incidents:**