

**Dolphin Rowing Club – 2nd Meeting**  
**11 May 2016: 7.45pm**

**Venue:** Emsworth

**Present:** Jesse Loynes, Chris Partridge, Rachel Norris, Steve Woods, Anya Loynes

**Chair's Report:** The chair welcomed the committee and congratulated members who attended the World Championships Gig Rowing in the Scilly Isles they had a fantastic time and have come back looking very healthy.

There have been four, Dolphin Rowing Club coastal sliding seat four, boat outings since the first meeting. Twelve rowers of various experiences have taken part and one completely new to rowing guest has rowed. All outings were successful and greatly enjoyed generating interest through face book and local conversations.

The Emsworth Resident's Association unanimously agreed to grant payment of set up fees for which we are very grateful. There have been several commendations, congratulations and offers of wooden coastal boats from other clubs and local residents.

**Apologies: none**

**Minutes of the last meeting were agreed.**

**Matters arising action grid:**

Action	Evaluation	Next steps
<b>Action:</b> Secretary and Captain to liaise on all necessary policies via email during the next week and a half.	Permission has be given to select relevant policies from Langstone Cutters. British Rowing policies were agreed to be adopted.	Safety- Steve Welfare- Anya Other policies – Jesse Relevant statement regarding ensuring behaviour does not bring the club into disrepute to be adopted
<b>Action:</b> Treasurer to set up club account with two signatories - Club Captain (Jess) and Treasurer (Rachel)	Paper work completed prior to meeting – Co-operative bank has been selected which can be accessed via the post office.	Submit the paperwork
<b>Action:</b> Chair to investigate potential costs to inform decision about membership fees at the next meeting.	All members are to pay £1.00 an outing which is agreed for this year. 13yrs-15yrs Membership is Free 16yrs+ Membership was set at £5.00 per month or £50 non-refundable per year.	In the first year this needs a growth mindset and flexible approach at the discretion of committee members. eg. Awaiting website, constitution, First 2 outings free - by 3 <sup>rd</sup> outing a gentle nudge to join.
<b>Action:</b> The ERA and Captain will present the club at the Quarterly General Meeting on 25/4/16.	Successful bid there was a unanimous vote to give - £646.00 start up costs	<b>none</b>
<b>Action:</b> Captain to follow up these funding streams	Some initial contacts have been made	Giles from the Blue bell has offered some sponsorship
<b>Action:</b> Affiliations to be followed up pending – once website, bank and constitution	ongoing	
<b>Action:</b> investigate web hosting with contact. Pending.	It is possible that this will be hosted by Wessex hosting	Purchase of domain name and agreement with host needs completion

**Membership:**

The purpose of the club is to help members get rowing. Agreement of fees took place. It was agreed to adopt the British Rowing membership classes for active rowers but not associate membership.

The parents of under 16 year olds must attend a induction interview where forms, policies, conduct and parental responsibilities will be agreed in writing. Children pay per outing. 16-18 Adolescents must have full permissions from parents. Steve presented a possible membership form which was agreed as the basis for the new form.

**Action:** Steve to amend membership form – eg New form to include parent responsibilities and email address/contact numbers; I am a uk tax payer; permissions etc

**Finance:**

Thank you Rachel for investigating and completing all the paper work for the bank account. Rachel explained how the simple accounting would be done similar to the Ramblers accounting which fulfils the audit trail needs.

**Grants/Funding/Promotion**

Sports England's- "This girl can..." (getting women on the water) and Penny Woods – have 10K for new clubs. There was a suggestion to approach local firms such as scaffolding companies, trailer companies etc. A bid for the 10k start up funds was discussed. The best use of this funding was thought to be for storage (eg a lock box), trailers and other equipment rather than boats. Jesse explained that some clubs who had ring-fenced the money for boats have been unable to use it in the one year window.

**Action:** Steve will pursue this as he enthusiastically said he will enjoy the challenge and is looking forward to learning about bid writing.

Promotion of the club was discussed. It was agreed that at this point it would be overwhelming and unsafe to have open rows as organised by the Cutters. It would however be good practice to log all outings on the Forum.

**Action:** Whoever plans the outing must log the outing on the forum prior to rows. An Early morning outing was agreed for Sunday 15<sup>th</sup> May at 7am and will be put on the forum by Jesse.

Lesley Defonso from the Ems would like to do an article/interview.

**Action:** Jesse & Anya to arrange

Shorelines could be offered this opportunity too. Blue bell face book has helped.

**Action:** Affiliations to be followed up pending – once website, bank and constitution.

British Rowing: Steve

Hants and Dorset : Jesse

Rachel reported that the Cutters have not taken the route of Community Amateur Sports Club as they considered that the turnover was too small compared with potential gains. Since the British Rowing Constitution fulfils CASC requirements and this makes VAT reclaims possible and gives the option of additional charity tax contributions Rachel agreed to follow this through. This can only be actioned after website and policies are in place.

**Club colours and logo:**

A junior member – is pleased to have been asked to design the logo etc and will use this work towards her Arts coursework.

**Website:** DolphinRowingClub. Co .uk was agreed as the domain name

**Action:** Jesse to purchase domain name and web hosting

**Fleet:** There have been several offers of boats. The needs of the club were discussed. The ideal situation would be 2 fours, 2 quads, 2 doubles/pairs and 3 sculling boats to include a training scull eg Virus.

Valiant (four) ; Revolution (quad)

BTC have offered sculls including a virus

Southsea have offered a four which is an ex-worthing boat – it is in good condition and needs new fittings approx. £300

Herne Bay have offered a four which is reported to be in good conditions with all fittings – More information has been requested

Hillingdon have been thanked for offering their river boats which have been politely declined at this time.

St Vincents school were given a pair last year and it is not clear if it is being used this could be investigated.

**Action** BTC boat collection arranged for Sunday 15<sup>th</sup> May late morning – Chris/Jesse/Rachel

**Action** Jesse/Anya will have a discussion with Neil at the yard about the additional boats and the lock box and/or the possibility of putting up a rack.

**Oars and Blades** – There are two sets of four oars and one set of sculling blades. To get the quad on the water a further 3 sets of sculling blades will be needed. Steve will check availability as there is a strong likelihood that these are available. Steve has very kindly offered/gifted the training “plank” to the club. Thank you.

**Boat repair:** Jess

Valiant: new rowlocks have been put on.

Revolution: Needs 1 more repair and the quad riggers were collected from Southsea.

**Learn to Row:**

The formalising of a learn to row course needs to take place over time. At the moment one non rower going with a competent crew is showing success with current provision and resource. This is the model for the time being and will be further developed over time.

**Learn to Cox:**

As above however a young member of the cutters is completing her DofE and her new skill is coxing therefore it would be great to offer this opportunity and build these skills.

Meeting closed 9.10pm

Date of Next Meeting: To be agreed on the water on Sunday 15/5/16 . 7a.m.